

New Hampshire Petroleum Fund Advisory Committee Meeting

September 25, 2002 - Proceedings of Meeting

Attendees: Michael Donahue, P.E., Aries Engineering; Roy Creley, Lakes Region Environmental; Robert Knowlton, BG Environmental; Brian Kisiel, GeoInsight; Stephen Rickerich, Shevenell-Gallen; Frederick McGarry, P.E., NHDES; George Lombardo, P.E., NHDES; Gary Lynn, P.E., NHDES; Joyce Bledsoe, P.G., NHDES; Timothy Denison, NHDES

1. Feedback on New “PMR” Document

Consultants & contractors find some SOW approvals are hard to understand; clarification on some procedures needed. Costs are actually higher than standard rates in some areas. Additional ancillary costs and cost categories may be needed. A suggestion was made to hold a seminar covering the pre-approval process. Discussion of whether all soil excavation work should be conducted under bid-based contract, vs. time and materials for small jobs, as is the current practice.

2. Options for More Project-Based Cost Categories

Develop rates for post-closure soil excavation work at UST projects. Issues concerning contractual costs, legal costs, lab and trip blank costs.

3. Options for Improving Claim Turnaround Time

Claim processing time has improved with the addition of new staff and filling staff vacancies. Suggestions: Engineer to certify contractor's invoice and provide measurement data, in lieu of complete RPI report, to expedite payment. Reduce submittal frequency and dollar amount of claims. Streamline work scope and JO approval process.

4. UST Facility Compliance and Fund Eligibility

DES is now conducting periodic inspections. Facility owners will lose eligibility for failure to maintain compliance.

5. Other Matters

Rulemaking – Env. 1600, Env-Ws 412, Env-Wm 1403

Consultant's Day April 2003 topics: Changes in Env-Wm 1600; Facility Compliance Issues; Groundwater Contamination Notification Program. Groundwater Permits now need a P.E. or P.G stamp.

6. Issues for Next Meeting

Non-conforming costs. Prevailing Market Rates & work scope approval process. Proposed Project-Based Costs for post-closure soil excavation & consultant transition.

Next meeting tentatively scheduled for January 22, 2003.